PRACCTICE
SOLICITORS

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Our Ref: **{** MERGEFIELD MATTER_FEE_EARNER_ID **}/{** MERGEFIELD client_no **}/{** MERGEFIELD matter_no **}**

Your Ref: **{** MERGEFIELD FW_RS_PARTIES_FW_OS_SOL_REF **}**

{ SET LETTER**{** DATE \@ "d MMMM yyyy" **}** **}{**ref LETTER \@ "d MMMM yyyy" \ * MERGEFORMAT **}**

{ MERGEFIELD FW_RS_PARTIES_FW_OS_SOL_name **}**
{ MERGEFIELD FW_RS_PARTIES_FW_OS_SOL_address **}**

Dear Sirs

Re: **{** MERGEFIELD FW_RS_PROPERTY_FW_PROP1 \f", " **}{** MERGEFIELD FW_RS_PROPERTY_FW_PROP2 \f", " **}{** MERGEFIELD FW_RS_PROPERTY_FW_PROP3 \f", " **}{** MERGEFIELD FW_RS_PROPERTY_FW_PROP4 \f" " **}{** MERGEFIELD FW_RS_PROPERTY_FW_POSTCODE **}**

Seller: **{** MERGEFIELD LINKNAME_FORENAME_1 **}** **{** MERGEFIELD LINKNAME_SURNAME_1 **}{** IF **{** MERGEFIELD LINKNAME_SURNAME_2 **}**<> "" " and **{** MERGEFIELD LINKNAME_FORENAME_2 **}** **{** MERGEFIELD LINKNAME_SURNAME_2 **}**" "" **}**

Buyer: **{** MERGEFIELD FW_RS_PARTIES_FW_OP1_NAME **}{** IF **{** MERGEFIELD FW_RS_PARTIES_FW_OP2_NAME **}**<> "" " and **{** MERGEFIELD FW_RS_PARTIES_FW_OP2_NAME **}**" "" **}**

We understand that you act for the proposed purchasers of the above property.

We confirm that we represent the Sellers who have agreed a sale, subject to contract, in the sum of **{** MERGEFIELD FW_RS_PROPERTY_FW_PRICE \# £#,##.00**}**

We have requested our client's title deeds and when these are received we shall forward a draft contract with for approval. Please indicate your client's ability to proceed with this transaction with regard to conveyancing chains and mortgage offers.

In the meantime we confirm we operate the Law Society Protocol, to exclude all searches which we shall leave you to institute as you consider appropriate.

We confirm that we adopt the latest Conveyancing Protocol and therefore we will not be responding to any enquiries which do not arise out of the contract paperwork and which could be dealt with by searches and surveys carried out on behalf of the buyer.

In accordance with the latest Conveyancing Protocol we advise that the Conveyancer handling this matter is **{** MERGEFIELD "CALCULATION_FEE_EARNER_DESCRIPTION" **}** and the supervising Partner is **{** MERGEFIELD "CALCULATION_EXECUTIVE_NAME" **}**. Please supply this information in relation to your Conveyancer, if not already supplied.

Yours faithfully

{ MERGEFIELD CALCULATION_FEE_EARNER_DESCRIPTION }
{ MERGEFIELD PRACTICEINFO_PRACTICE_NAME*UPPER }