Our Ref: **{** MERGEFIELD MATTER_FEE_EARNER_ID **}/{** MERGEFIELD client_no **}/{** MERGEFIELD matter_no **}**

Your Ref:

{ SET LETTER**{** DATE \@ "d MMMM yyyy" **}** **}{**ref LETTER \@ "d MMMM yyyy" \ * MERGEFORMAT **}**

{ MERGEFIELD FW_RS_PROPERTY_FW_OCC1_TITLE **}** **{** MERGEFIELD FW_RS_PROPERTY_FW_OCC1_SURN **}**
{ MERGEFIELD FW_RS_PROPERTY_FW_OCC1_ADD **}**

Dear **{** MERGEFIELD FW_RS_PROPERTY_FW_OCC1_TITLE **}** **{** MERGEFIELD FW_RS_PROPERTY_FW_OCC1_SURN **}**

Re: **{** MERGEFIELD FW_RS_PROPERTY_FW_PROP1 \f", " **}{** MERGEFIELD FW_RS_PROPERTY_FW_PROP2 \f", " **}{** MERGEFIELD FW_RS_PROPERTY_FW_PROP3 \f", " **}{** MERGEFIELD FW_RS_PROPERTY_FW_PROP4 \f" " **}{** MERGEFIELD FW_RS_PROPERTY_FW_POSTCODE **}**

Seller: **{** MERGEFIELD LINKNAME_FORENAME_1 **}** **{** MERGEFIELD LINKNAME_SURNAME_1 **}{** IF **{** MERGEFIELD LINKNAME_SURNAME_2 **}**<> "" " and **{** MERGEFIELD LINKNAME_FORENAME_2 **}** **{** MERGEFIELD LINKNAME_SURNAME_2 **}**" "" **}**

I act on behalf of the above-named Seller, who has confirmed to me that you are an occupier of their property that is being sold.

Since you are an occupier aged over 18, I must ask you to sign the Contract to confirm that you will vacate the property upon completion. I should be grateful if you would please sign the Contract where indicated and return it to me. It is important that you DO NOT add any dates to the Contract, as I will date it on the day of exchange.

If you have any queries, please do not hesitate to contact me.

Yours sincerely

{ MERGEFIELD CALCULATION_FEE_EARNER_DESCRIPTION }
{ MERGEFIELD PRACTICEINFO_PRACTICE_NAME*UPPER }