PRACCTICE
SOLICITORS

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Our Ref: **{** MERGEFIELD MATTER_FEE_EARNER_ID **}/{** MERGEFIELD client_no **}/{** MERGEFIELD matter_no **}**

Your Ref:

{ SET LETTER**{** DATE \@ "d MMMM yyyy" **} }{**ref LETTER \@ "d MMMM yyyy" \ * MERGEFORMAT **}**

{ IF **{** MERGEFIELD LINKNAME_TITLE_1 **}**= "" "**{** MERGEFIELD LINKNAME_SURNAME_1 **}**" "**{** MERGEFIELD LINKNAME_TITLE_1 **} {** MERGEFIELD LINKNAME_INITIALS_1 **} {** MERGEFIELD LINKNAME_SURNAME_1 **}**" **}**
{ MERGEFIELD CALCULATION_ADDRESS **}**

Dear **{** IF **{** MERGEFIELD LINKNAME_TITLE_1 **}**= "" "Sirs" "**{** MERGEFIELD LINKNAME_TITLE_1 **} {** MERGEFIELD LINKNAME_SURNAME_1 **}**" **}**

Re: **{ MERGEFIELD MATTER_MATTER_DESCRIPTION }**

We write further to the above matter to advise that **{** IF **{** MERGEFIELD FW_DBTR_RESP_FW_DEBT_DISP **}** = "Yes" "we have now received from the Debtor a response to the Letter Before Action. The Debtor disputes the fact of the debt as follows:

" "the deadline for response to the Letter Before Action has now expired, and we have received neither payment nor proposals to pay from the Debtor." **}**

Please provide us with your urgent instructions as to whether you wish to pursue this matter further in which case we will issue proceedings, or alternatively, whether you wish us to close our file.

Yours **{** IF **{** MERGEFIELD LINKNAME_TITLE_1 **}**= "" "faithfully" "sincerely" **}**

{ MERGEFIELD CALCULATION_FEE_EARNER_DESCRIPTION }
{ MERGEFIELD PRACTICEINFO_PRACTICE_NAME*UPPER }