```
{INCLUDETEXT "C:\\Users\\NeilB\\OneDrive - PRACCTICE
LTD\\Documents\\OspreyOfficeGateway\\header.doc"}
Our Ref:
               { MERGEFIELD MATTER_FEE_EARNER_ID }/{ MERGEFIELD
               client_no }/{ MERGEFIELD matter_no }
Claim No:
               { MERGEFIELD TK PICOURTDETS tkCLAIMNO }
{ SET LETTER { DATE \@ "d MMMM vvvv" \* MERGEFORMAT }}{ref LETTER \@ "d MMMM
yyyy" \* MERGEFORMAT }
{ MERGEFIELD TK PICOURTDETS tkCIVILCRT name }
{ MERGEFIELD TK_PICOURTDETS_tkCIVILCRT_address }
Dear Sirs
{ MERGEFIELD "LINKNAME_FORENAME_1" } { MERGEFIELD LINKNAME_SURNAME_1 }
-v- { IF { MERGEFIELD TK_PIDEF1DETAIL_tkDEF1CONAME } = "" "{ MERGEFIELD
TK PIDEF1DETAIL tkDEF1FORENAME } { MERGEFIELD
TK_PIDEF1DETAIL_tkDEF1SURNAME }" "{ MERGEFIELD
TK_PIDEF1DETAIL_tkDEF1CONAME }" }
Claim No: { MERGEFIELD TK_PICOURTDETS_tkCLAIMNO }
We refer to the above matter.
We advise the matter has settled between the parties by consent.
Currently, the parties are drafting terms of settlement and a consent order with fee will be
forwarded shortly.
Yours faithfully
```

{ MERGEFIELD PRACTICEINFO\_PRACTICE\_NAME\\*UPPER }