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Our Ref: { MERGEFIELD MATTER\_FEE\_EARNER\_ID }/{ MERGEFIELD client\_no }/{ MERGEFIELD matter\_no }

{ QUOTE { DATE \@ "d"\*Ordinal } } { QUOTE { DATE \@ "MMMM yyyy" } }

{ MERGEFIELD "FW\_PRO\_PROFBODS\_FWINLAND\_REV\_name" }  
{ MERGEFIELD "FW\_PRO\_PROFBODS\_FWINLAND\_REV\_address" }

Dear Sirs

**Deceased:** { MERGEFIELD  
FW PRODCDETS 1 DECEASED FULLNM }  
**National Insurance Number:** { MERGEFIELD  
FW PRODCDETS 1 FW NINUMBER }  
**Address:** { MERGEFIELD  
FW PRODCDETS 1 FWDCD PRV ADD1 \f",  
"} { MERGEFIELD  
FW PRODCDETS 1 FWDCD PRV ADD2 \f",  
"} { MERGEFIELD  
FW PRODCDETS 1 FWDCD PRV ADD3 \f"  
"} { MERGEFIELD  
FW PRODCDETS 1 FWDCD PRV ADDPC }  
**Date of Death:** {  
MERGEFIELD  
FW PRODCDETS 1 FWDCD DT DTH  
\@"d"\*Ordinal } { MERGEFIELD  
FW PRODCDETS 1 FWDCD DT DTH  
\@"MMMM yyyy" }

We are finalising the administration of the estate of the above named deceased and enclosed a cheque made payable to HMRC in the sum of £\* in settlement of the income tax liability payable during the administration period.

The income tax has been calculated as follows:

Tax Year:

Source:	Grs Interest:	Tax Due:
	£	£

We look forward to receiving confirmation from you that { MERGEFIELD FW\_PRODCDETS\_1\_DECEASED\_FULLNM }'s affairs have been settled to the date of death and that you accept the payment now made in respect of the administration period.

Yours faithfully

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{ MERGEFIELD PRACTICEINFO\_PRACTICE\_NAME\\*UPPER }