Our Ref: **{** MERGEFIELD MATTER_FEE_EARNER_ID **}/{** MERGEFIELD client_no **}/{** MERGEFIELD matter_no **}**

{ QUOTE **{** DATE \@ "d MMMM yyyy"**} }**

{ IF **{** MERGEFIELD FW_CN_DEF1_FW_CN_D1_TRUST_name **}** = "" "**{** MERGEFIELD FW_CN_DEF1_FW_CN_D1_TITLE **} {** MERGEFIELD FW_CN_DEF1_FW_CN_D1_FNAME **} {** MERGEFIELD FW_CN_DEF1_FW_CN_D1_SNAME **}**
{ MERGEFIELD FW_CN_DEF1_FW_CN_D1_ADD **}**" "The Chief Executive
{ MERGEFIELD FW_CN_DEF1_FW_CN_D1_TRUST_name **}**
{ MERGEFIELD FW_CN_DEF1_FW_CN_D1_TRUST_address **}**" **}**

Dear **{** IF **{** MERGEFIELD FW_CN_DEF1_FW_CN_D1_TRUST_name **}** = "" "**{** MERGEFIELD FW_CN_DEF1_FW_CN_D1_TITLE **} {** MERGEFIELD FW_CN_DEF1_FW_CN_D1_SNAME **}**" "Sirs" **}**

Our Client:	**{** MERGEFIELD LINKNAME_TITLE_1 **} {** MERGEFIELD LINKNAME_FORENAME_1 **} {** MERGEFIELD CLI1_ADD_INFO_FW_CLI1_MNAME **} {** MERGEFIELD LINKNAME_SURNAME_1 **}**
Address:	**{** MERGEFIELD CALCULATION_ADDRESS **}**
DOB:	**{** MERGEFIELD CLI1_ADD_INFO_FW_CLI1_DOB **}**
NHS Number:	**{** MERGEFIELD FW_CN_CLI_INFO_FW_CN_NHS_NUM **}**

We are disappointed to note that the 40 days provided for under the Access to Health Records Act 1990 has expired and we are still without our client's medical records.

In the circumstances, we ask that you provide same by close of business on ………………… failing which, we will petition the Court under Rule 31.16 of the Civil Procedure Rules 1998 for an order for pre-action disclosure.

We reserve the right to rely upon this and all relevant correspondence when the question of costs falls to be considered.

{ IF **{** MERGEFIELD FW_CN_DEF1_FW_CN_D1_TRUST_name **}** = "" "Yours Sincerely" " Yours Faithfully"**}**

{ MERGEFIELD CALCULATION_FEE_EARNER_DESCRIPTION }
{ MERGEFIELD PRACTICEINFO_PRACTICE_NAME*UPPER }