{INCLUDETEXT "C:\\Users\\NeilB\\OneDrive - PRACCTICE LTD\\Documents\\OspreyOfficeGateway\\header.doc"}

Our Ref: { MERGEFIELD MATTER\_FEE\_EARNER\_ID }/{ MERGEFIELD client\_no }/{ MERGEFIELD matter\_no }

{ QUOTE { DATE \@ "d MMMM yyyy"} }

```
{ MERGEFIELD FW_CN_D_SOL_INS_FW_CN_D1_SOL_CT_title } { MERGEFIELD FW_CN_D_SOL_INS_FW_CN_D1_SOL_CT_initials } { MERGEFIELD FW_CN_D_SOL_INS_FW_CN_D1_SOL_CT_surname } { MERGEFIELD FW_CN_D_SOL_INS_FW_CN_D1_SOL_OR_name } { MERGEFIELD FW_CN_D_SOL_INS_FW_CN_D1_SOL_OR_address }
```

**Dear Sirs** 

Your Client: { IF { MERGEFIELD FW\_CN\_DEF1\_FW\_CN\_D1\_TRUST\_name } = "" "{

MERGEFIELD FW\_CN\_DEF1\_FW\_CN\_D1\_TITLE } { MERGEFIELD

FW\_CN\_DEF1\_FW\_CN\_D1\_FNAME } { MERGEFIELD FW\_CN\_DEF1\_FW\_CN\_D1\_SNAME }" "{ MERGEFIELD

FW\_CN\_DEF1\_FW\_CN\_D1\_TRUST\_name }" }

Our Client: { MERGEFIELD LINKNAME\_TITLE\_1 } { MERGEFIELD

LINKNAME\_FORENAME\_1 } { MERGEFIELD

CLI1\_ADD\_INFO\_FW\_CLI1\_MNAME } { MERGEFIELD

LINKNAME\_SURNAME\_1 }

We refer to the above matter in which we act for { MERGEFIELD LINKNAME\_TITLE\_1 } { MERGEFIELD LINKNAME\_FORENAME\_1 } { MERGEFIELD CLI1\_ADD\_INFO\_FW\_CLI1\_MNAME } { MERGEFIELD LINKNAME\_SURNAME\_1 }.

Our client is aware of the requirements of the Civil Procedure Rules for parties to seek to settle their disputes and we have been instructed to put forward an offer under Part 36 of the CPR which please find attached in form N242A.

## Clarification

If you are not entirely clear about any terms of this Offer, please let us know in writing within seven days identifying any elements which you consider unclear. Your failure to provide such notification, we will submit, precludes you from seeking to avoid the adverse costs consequences of Part 36 by referring to any alleged ambiguities or technical errors in this letter.

We look forward to hearing from you. In the meantime, please confirm receipt of this letter.

{ IF { MERGEFIELD FW\_CN\_DEF1\_FW\_CN\_D1\_TRUST\_name } = "" "Yours Sincerely" " Yours Faithfully"}

{ MERGEFIELD CALCULATION\_FEE\_EARNER\_DESCRIPTION } { MERGEFIELD PRACTICEINFO\_PRACTICE\_NAME\\*UPPER }